

# THE ILLAWARRA PHILATELIC SOCIETY

## CONSTITUTION

### RULES

1. The name of the Society shall be The Illawarra Philatelic Society.

### OBJECTS

2. The objects of the society shall be:
  - a) To foster the study of Philately in all its aspects, by the holding of meetings of the members, by exhibitions, displays, reading and discussion of papers on philatelic subjects and by any other means incidental to the purpose.
  - b) To study the intrinsic study of philately by the formation of study groups in specialised fields.
  - c) To stimulate philatelic research, the study of postal history and the reportage of same by publication in journals and books.
  - d) To aid philatelic education by the provision of literature and library facilities.
  - e) To encourage Junior and Senior members to the fullest extent with philatelic education.
  - f) To detect and prevent as far as possible forgeries of stamps and other philatelic frauds.
  - g) To further the advancement of philately in any other legitimate ways consistent with ophther clauses of this constitution.

### NON PROFIT ORGANISATION

3. The assets and income of the society shall be applied solely in furtherance of its above mentioned objectives and no portion shall be distributed directly or indirectly to the members of the organization except as bona fide compensation for services rendered or expenses incurred on behalf of the organization.

### MEMBERSHIP

4.
  - a) Applications for admission to membership of the Society shall be made in writing. Applicants must sign a form accepting nomination and undertaking to abide by the Rules of the Society and shall pay the necessary fees. The same form shall also carry the signatures of the two members proposing and seconding the membership application. Such application shall be placed before the

Executive Committee next meeting and the election of the applicant shall be decided by a majority of those present.

b) Applicants under the age of 18 years may be admitted to membership subject to the consent of a parent or guardian to accept responsibility for the safe-keeping of any of the Society's books or other property, which may be entrusted to such member.

c) Any member intending to resign shall notify the Hon. Secretary of the Society in writing.

d) Applicants under the age of 18 shall be allowed to join the Society as Junior Members and will be allowed to attend all general meetings of the Society but will not be permitted to vote on any matters affecting the management of the Society.

### SUBSCRIPTIONS

5.

a) The annual subscription shall be determined from time to time by the Executive Committee.

b) Subscriptions commence from the Annual General Meeting of the Illawarra Philatelic Society in July and are payable in advance.

c) Persons nominated at the April, May or June meetings and subsequently accepted as members shall be deemed financial for the ensuing Society's year.

d) A member whose annual subscription is not paid by the September general meeting shall be so notified by the Secretary, and if such subscription is not paid by the October general meeting the member shall be deemed unfinancial, with loss of members privileges.

### ADDRESSES OF MEMBER

6. Every member shall notify the secretary of a change of address within twenty one (21) days and in default shall be liable for any loss incurred in consequence of such default.

### SUSPENSION OF MEMBERSHIP

7. Any member proved to the satisfaction of the Executive Committee to have been guilty of such improper conduct, or action as the Committee may consider as prejudicial to the purpose or authority of the Society, if the Committee thinks, fit be requested to resign. However, such member shall have the right of appeal to a Special General Meeting of the Society to be held on the next monthly meeting after notice of appeal has been lodged with the Hon. Secretary by such member.

## OFFICERS

8.

a) The Executive Committee of the Society shall consist of the following:

President  
Vice-Presidents (2)  
Hon. Secretary  
Hon. Treasurer  
Hon. Activities Officer  
Hon. Publicity Officer

b) The Executive Committee may appoint persons with special qualifications to the Executive Committee. Such positions may include that of Hon. Librarian, Minute Secretary or any other position considered necessary from time to time. Such appointment shall have all the rights of regularly appointed Committee Members.

## ELECTION OF OFFICERS

9.

a) Officers of the Society shall be elected at the Annual General Meeting of the Society to be held in the month of July and shall hold office for one year or until their successors are duly elected. Such officers are eligible for re-election in successive years.

b) The election of Officers of the Society shall take place by ballot at the Annual General Meeting.

Nominations in writing for the Election signed by a proposer and seconder shall be handed to the Hon. Secretary at the Ordinary General Meeting preceeding the Annual General Meeting. A financial member may hold more than one office at the same time, but not have a plurality of votes.

All vacancies in Officers occurring between the Annual General Meetings shall be filled by appointment by the Executive Committee. Such appointees may seek election at the next Annual General Meeting.

## AUDITORS

10. The Society shall appoint one or more Honorary Auditors, who shall audit the financial records of the Society.

## POWERS OF THE EXECUTIVE COMMITTEE

11. The Executive Committee shall determine the expenditure of the Society's monies and who shall be entitled to sign or endorse on behalf of the Society's contracts, cheques, receipts and other documents or instruments. It shall also determine the interpretation of the Rules and shall be empowered to frame By-Laws in conformity with them for the operation of any Sub-Officers.

For the purpose of attaining the objects of the Society the Executive Committee may do all such lawful acts, deeds, matters and things and enter into and make such arrangements as may be incidental or conducive to the attainment of the objects of the Society.

## DUTIES OF THE OFFICERS

### 12. The President

- a) The President shall preside over all meetings of the Society and the Executive Committee and shall at all times have precedence. In the absence of the President a Vice-President shall preside.
- b) At all meetings, whether of the general body or of the committee, the Chairman shall have a casting vote.
- c) The President shall also be the chief spokesman for the Society on all matters of policy.

### The Hon. Secretary

The Hon. Secretary shall conduct the correspondence of the Society and keep the minutes of the proceedings of all meetings.

### The Hon. Treasurer

The Hon. Treasurer shall render accounts, receive subscriptions, pay all accounts when due by the Society, and when passed by the Executive Committee and shall prepare and present financial statements as and when requested.

### Other Officers

Duties of other officers appointed by the Executive Committee shall be determined by the Committee from time to time.

## HONORARY MEMBERSHIP / OTHER AWARDS

### 13.

- a) The Executive Committee may recommend Honorary Life Membership be awarded in recognition of meritorious service to the Society to a member who has served the Committee for a minimum of five (5) years (not necessarily consecutive). Honorary Life Membership carries freedom from further payment of fees.
- b) The Society may also make other awards from time to time.

### THE ANNUAL GENERAL MEETING

14. The Annual General Meeting shall be held in July of each year or at such other time as the Executive Committee may for special reason determine.

It shall have the following agenda:

- a) The reading and adoption of the Minutes of the preceding Annual General Meeting.
- b) The President's Address.
- c) The Hon. Treasurer's Report with financial statement and balance sheet.
- d) Presentation of other Reports.
- e) The additions of other alterations to the Constitution and the approval of By-Laws, when applicable.
- f) The Election of Officers for the forthcoming year.
- g) Any other business

### SPECIAL GENERAL MEETINGS

15. Special General Meetings may be called at any time at the discretion of the Executive Committee, or on the requisition of five (5) Society members. Such requisition shall state the object for which the meeting has been called and at least fourteen (14) days clear notice of the meeting shall be given to members of the Society.

### THE QUORUM

16. At Executive Meetings the Quorum shall be formed by the majority of the Executive Committee.

At General Meetings, Annual General Meeting and Special General Meetings the quorum will be the lesser of 5 financial members or 10% of the financial membership.

### ALTERATIONS TO THE CONSTITUTION

17. The Constitution shall only be altered by using the following procedures:

Following receipt of a requisition in writing, signed by at least five (5) members stating their desire that a Rule or Rules should be made, altered or repealed, as set out in such requisition, the Hon. Secretary shall refer the matter to the Executive Committee and upon receiving authority shall call a Special Meeting, giving all members at least fourteen (14) days clear notice of the Meeting and the Business to be transacted.

Such meeting may be held at the Executive Committee's discretion, on the same date as an ordinary General Meeting or at an Annual General Meeting. Such Alteration to the Constitution shall be carried by a two-thirds majority of the members present.

## DISSOLUTION

18. No dissolution of the Society shall take place unless determined by a two-thirds majority of the members present at a Special General Meeting called for the purpose.

In the event of the Society being dissolved, the amount which remains after such dissolution and the satisfaction of all debts and liabilities, shall be paid and applied by the Executive Committee in accordance with their powers to any fund, institution or authority which is a non-profit organization, and which is exempt from income tax under Section 23 of the Income Tax Act.

19. In the foregoing unless the contrary intention appears

- a) words importing the Masculine gender shall include Females.
- b) words in the singular shall include the plural and words in the plural shall include the singular.

JUNE, 1991